

SPACE RENTAL RATE SHEET



ALL FEES COLLECTED AS A DONATION TO AFTS GALLERY · 501(C)(3) · EIN 45-2068344 · RATES EFFECTIVE UPON BOOKING

AVAILABLE SPACES

The Studio

Primary event space

Main event and creative space. All usage types available – personal sessions through revenue-generating events.

- ✓ Food & non-alcoholic beverages
- ✓ All usage types

AFTS Gallery

Gallery Space

Houses original artwork. Personal and community/instructional use only. Slower-paced, low-impact use only.

- ✗ No food of any kind
- ✗ No revenue-generating events
- ✓ Beverages OK when both spaces booked

SIMPLE PRICING

UP TO 4 HOURS

\$80–\$125

Setup · event · cleanup all included in the 4 hours

Gallery sets the exact rate based on your usage type. Personal use starts at \$80. Revenue-generating events are \$125. Community and instructional sessions (yoga, workshops, classes) are assessed within this range based on scale and whether an attendee fee is charged.

Overtime beyond booked time: \$20/hr (personal/instructional) · \$35/hr (revenue-generating)

OVER 4 HOURS

\$125 flat

Any usage type · no exceptions

Any booking exceeding 4 hours is \$125 flat regardless of what kind of event it is. The both-spaces surcharge of \$100 still applies. Overtime beyond the booked time is billed at \$35/hr. (Over 8 Hours)

Overtime beyond booked time: \$35/hr · \$70/hr both spaces

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SPACE & DURATION REFERENCE TABLE

Space	Duration	Rate	Overtime/hr
The Studio	Up to 4 hrs	\$80–\$125 · Gallery sets	\$20–\$35/hr
The Studio	Over 4 hrs	\$125 flat	\$35/hr
AFTS Gallery Only	Up to 4 hrs	\$80–\$125 · Gallery sets	\$20–\$35/hr
AFTS Gallery Only	Over 4 hrs	\$125 flat	\$35/hr
Both Spaces (+100)	Up to 4 hrs	\$180–\$225	\$40–\$70/hr
Both Spaces (+100)	Over 4 hrs	\$225 flat	\$70/hr

Worked examples:

Private meeting · Studio · up to 4 hrs → \$80

Yoga class · Studio · up to 4 hrs → Gallery rate (\$80–\$125)

Ticketed showcase · Studio · up to 4 hrs → \$125

Any event · Studio · 5 hrs → \$125 + \$35 overtime = \$160

Ticketed showcase · both spaces · up to 4 hrs → \$225

Ticketed showcase · both spaces · 6 hrs → \$225 + \$140 overtime = \$365



Where your booking makes an impact

All proceeds from the utilization of The Studio and AFTS Gallery are reinvested directly into our nonprofit organization. Your payment supports operational funds, exhibitions, free community events, workshops, workforce development, and more. As a 501(c)(3) organization, your booking donation is tax-deductible and you will receive the necessary documentation for your tax records.

Image Credit : Sophie Markham

KEY POLICIES

Max occupancy

40 persons per space at all times

Curfew & cleanup

All guests out by 10:00 PM. Cleanup is included in your booked time.

No food in Gallery

Food strictly prohibited in AFTS Gallery at all times. Beverages OK when both spaces booked.

No smoking

Strictly prohibited inside the building at all times.

To book or inquire about pricing, contact AFTS Gallery management directly.

A signed rental agreement is required for all bookings · Rentee is liable for any damage to artwork displayed in AFTS Gallery.
AFTS Gallery · 501(c)(3) · EIN 45-2068344 · 1500 Main Street Suite 208, Springfield MA 01115 · PO Box 15586, Springfield MA 01115